

R

RENAISSANCE®

HOTELS

LETTER OF INTENT

February 7, 2014

Roger Towery
Senior District Judge
214 N Main Street
Henrietta, TX 76365-2850
(940) 538-4651
rtowery44@gmail.com

Reference#: M-1J2MM40

Dear Judge Towery,

Thank you for choosing The Worthington Renaissance Fort Worth Hotel, located at 200 Main Street, Fort Worth, TX 76102-2011, to host the Clay County Trial Room Block. This letter outlines the requirements we discussed for your event. We are committed to meeting your needs, delighting your guests and providing high quality service and attention to detail during your group's stay.

Rooms Information: The Hotel agrees that it will provide, and Clay Country Courthouse intends to use, 120 room nights in the pattern set forth below:

Date	Day	Standard Room	Total Rooms
5/18/2014	Sun	10	10
5/19/2014	Mon	10	10
5/20/2014	Tue	11	11
5/21/2014	Wed	11	11
5/22/2014	Thu	17	17
5/23/2014	Fri	0	0
5/24/2014	Sat	0	0
5/25/2014	Sun	0	0
5/26/2014	Mon	16	16
5/27/2014	Tue	15	15
5/28/2014	Wed	15	15
5/29/2014	Thu	15	15

Start Date	End Date	Room Type	Single
5/18/2014	5/29/2014	Standard Room	\$140.00

The Hotel's room rates are subject to applicable state and local taxes (currently 15 %) in effect at the time of check out.

The group room rates listed above are net non-commissionable. Clay Country Courthouse will be responsible to pay any commissions due to any agency for this event.

Reservations for the Event will be made by a rooming list in a format provided by the Hotel. Clay Country Courthouse will complete its rooming list by **Friday, April 25, 2014** (the "Cutoff Date").

All reservations must be guaranteed with a major credit card or by Clay Country Courthouse. The Hotel will not hold any reservations unless secured by credit card.

Reservations for all guests must be received on or before **Friday, April 25, 2014 (The Cutoff Date)**. After the Cutoff Date, the hotel will release any unreserved rooms for general sale and, in the hotel's discretion, will accept reservations at

Clay Country Courthouse's group rate, on a space and rate available basis.

If for any reason you no longer need the block of rooms, please let us know as soon as possible, and we will be happy to cancel the room block, without charge to the group. The cancellation policy applicable to individually made reservations will continue to apply.

Clay Country Courthouse agrees that neither the Group nor attendees of the Event shall be authorized to resell room reservations made pursuant to this letter.

The following billing arrangements apply to guest rooms: Room, Tax and Self-Parking to Master. KEL
 Payment will be by County Treasurer. KEL
 Payment for Rooms will be by County Treasurer. KEL
 Check at time bill is submitted to County Treasurer. 214 NMA
 TEXAS 76368

The following billing arrangements apply to guest rooms: Room, Tax and Self-Parking to Master. KEL
 Payment will be by County Treasurer. KEL
 Payment for Rooms will be by County Treasurer. KEL
 Check at time bill is submitted to County Treasurer. 214 NMA
 TEXAS 76368

This letter is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, federal anti-terrorism laws and regulations, and the like. Hotel and Clay Country Courthouse agree to cooperate with each other to ensure compliance with such laws.

In the event of dispute resolution, the non-prevailing party will pay the other's costs and attorney's fees.

Parking Facilities: Parking is available in our garage, which is part of the Hotel. For all registered guests and local attendees, self-parking is available for \$10.00 daily and valet for \$20.00 daily (Prices do include sales tax). These prices include in and-out privileges. Parking rates are subject to change.

Confirmation: Please confirm that this letter correctly reflects your needs and your intent to hold the Event by providing your signature below. Your confirmation must be received by **Tuesday, February 25, 2014**. It will be left to Hotel's discretion, based on room and rate availability, to accept this business after such date.


The Hotel's Event Manager will contact you shortly to discuss the details of your Group's stay. However, in the meantime, if you have any questions, please feel free to give me a call.

Electronic Signature: In accordance with federal law, the parties may execute this Letter of Intent electronically - equaling to the same degree as a handwritten signature - by using the following process to create an electronic symbol signifying intent. The party must fill in the name, title, and date below, and insert a blackened box ("■") at the end of the line marked "Electronic Signature" (Replace Empty Box with Blackened Box).

SIGNATURE
 Name: (Print) Kenneth L. Leggett
 Signature: (Sign) Kenneth Leggett
 Title: (Print) Clay County Judge
 Date: (Print) February 20, 2014

Electronic Signature
 (Replace Empty Box with Blackened Box Here):
 *This may be done in Microsoft Word by double clicking on the above unfilled box, choosing a blackened box, and then clicking "Insert." Alternatively, one can use the commands "Insert" and "Symbol," choose the blackened box, and then click "Insert."

Sincerely,
 Beth Meissgeier
 Sales Manager
 469-443-9506
 Beth.Meissgeier@marriott.com


 2/20/2014